

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: **ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**

Councillors : Dean Cobb, Andre Kayani, Vernon Montgomery,
Alan Pflieger (Chairman), Richard Selwood, Mike Sharp,
Phil Shepherd, Sarah Hill Wheeler.

In accordance with schedule 12, para 10(2) of the Local Government Act 1972 – Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Thursday 4th April 2019 in the Parish Hall in Lydiard Millicent, commencing at 7.30pm.

All Councillors named above are summoned to attend.

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

28 March 2019

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Neighbourhood Watch Representative, Community Speed Watch Co-ordinator and Neighbourhood Plan Steering Group Representative will be invited to address the Council at this time.

Report from Wiltshire Councillor: An opportunity to put questions to and receive information from the local Unitary Councillor Mollie Groom.

AGENDA

1. **Apologies for Absence:** The Council is asked to note any apologies and to accept reasons they consider to be appropriate.
2. **Declarations of Interest:** To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.
3. **Minutes:** To confirm and sign as a true record Minutes of the Meeting held Thursday 14th March 2019.
4. **Chairman's Announcements:** General updates and information not requiring a formal decision from the Council will be relayed at this point.

5. **Planning Matters:** Appendix A

a. *Decisions:* The Council is asked to note the following decisions made by Wiltshire Council since the last meeting:

- 19/00410/FUL – 28 The Beeches, Lydiard Millicent
Extensions and alterations to dwelling.

Decision : Approve with conditions

b. *Applications:* The Council is asked to confirm the Planning Working Group comments on the following Planning Applications from Wiltshire Council.

- i. 19/02831/TCA – 8 The Street, Lydiard Millicent
Fell 1 Walnut Tree.
- ii. 19/02600/FUL – Lydiard Field Stud, The Street, Lydiard Millicent
Change of use of land and buildings to mixed equestrian and doggy day care and stationing of mobile home for use in connection with Doggy Day Care Enterprise (retrospective).
- iii. 19/02550/FUL – Manor Hill Farm, Purton
Proposed use of land for dog training and exercise and associated development.

6. **Finance** Appendix B

a. *Payments:* The Council is asked to ratify payments made within the last month. All payments have been scrutinised by two members who signed accompanying cheques.

b. *Annual Audits:* Members reminded that the Council is due to undergo two audits in the coming months. This will involve the adoption of several documents, as in previous years, including financial risk assessments, allocation of reserves, agreeing end of year declarations etc.

The Council is asked if it wishes to dedicate a specific time for this prior to discussion and adoption at a formal monthly meeting.

7. **Public Right of Way LMIL70** Appendix C

Quotations have now been received from three companies who wish to carry out this work. The table below details the total cost from each contractor.

Contractor	A	B	C
Price	8,743.20	11,682	14,618.86
Relevant Certification	N/K	YES	YES
Experience	YES	YES	YES

A grant of £3,000 towards this work has been obtained from the Area Board.

The Council is asked to consider the above information and to set an overall budget for this project, and to instruct the clerk which contractor to appoint.

8. **Parish Signs and Gateways**

Appendix C

Quotations have now been received from three companies who wish to carry out this work. The table below details the labour costs from each contractor.

Contractor	D	E	F
Price	10,194.20	12,299.34	1,700e
Relevant Certification	YES	YES	N/K
Experience	YES	YES	N/K

The cost of signs will be £3,660. As the signs are bespoke and must adhere to Highway regulations only one supplier has been approached. It is the same supplier who has provided other signs around the parish, using our artwork.

The Council is asked to consider the above information. To set an overall budget for this project, and to instruct the clerk which contractor to appoint.

9. **National Pay Awards**

A National pay award for Clerks was issued in 2018, with a rise of 2% in 2018 and 2% in April 2019. The Clerk is employed at SCP 24 (£11.643 per hour) on the old National scale. The April 2019 2% increase equates to an hourly rate of £11.908.

Members are asked to discuss this increase and consider implementing the annual pay award.

10. **Working Groups**

Appendix D

The Council is asked to note written reports from Working Group meetings held recently.

11. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 2nd May 2019, commencing at 7.30pm in Lydiard Millicent Parish Hall. This will be the Annual Meeting of the Council as laid out in the Local Government Act 1972 sch 12 para 7, when the first item of business must be to elect a chairman of the council for the ensuing civic year.